

## Agency Chief Information Officer

State of Tennessee  
Department of Correction

The mission of the Tennessee Department of Correction (TDOC) is to operate safe and secure prisons and provide effective community supervision in order to enhance public safety.

TDOC is seeking to fill the position of Agency Chief Information Officer. The Agency CIO provides vision and leadership for developing and implementing information technology initiatives, and directs the planning and implementation of the departments systems in support of business operations in order to improve cost effectiveness, service quality, and business development.

### Duties and Responsibilities

- Promote and oversee strategic relationships between internal IT resources and external entities, including government, vendors, and partner organizations.
- Supervise recruitment, development, retention, and organization of all IT staff in accordance with department budgetary objectives and personnel policies.
- Lead IT strategic operational planning to achieve business goals by fostering innovation, prioritizing IT initiatives, and coordinating the evaluation, deployment, and management of current and future IT systems across the organization. Identify opportunities for the appropriate and cost-effective investment of financial resources in IT systems and resources, including staffing, sourcing, purchasing, and in-house development.
- Develop and maintain an appropriate IT organizational structure that supports the needs of the business. Ensure continuous delivery of IT services through oversight of staff usage and monitoring of IT systems performance.
- Develop, track, and control the information technology annual operating and capital budgets. Develop business case justifications and cost/benefit analyses for IT spending and initiatives.
- Coordinate and facilitate consultation with management and staff to define business and systems requirements for new technology implementations.
- Direct development and execution of a departmental disaster recovery and business continuity plan.
- Approve, prioritize, and control projects and the project portfolio as they relate to the selection, acquisition, development, and installation of major information systems.

**Qualifications:** Bachelor's Degree in computer science or business administration. Master's degree preferred. Three years' experience managing and/or directing an IT operation and five or more years' experience working in the information technology industry.

**Leadership Competencies:** The following leadership competencies have been identified as critical for success in this role:

- |  |                       |
|--|-----------------------|
| • Dealing with Ambiguity               | • Presentation Skills |
| • Developing Direct Reports and Others | • Customer Focus      |
| • Conflict Management                  | • Motivating Others   |
| • Drive for Results                    | • Integrity and Trust |

All interested candidates should submit a resume to:

Lisa Spencer  
Assistant Commissioner – HR Operations and Organizational Performance  
TN Department of Human Resources  
505 Deaderick Street, 1<sup>st</sup> Floor  
Nashville, TN 37243  
[lisa.spencer@tn.gov](mailto:lisa.spencer@tn.gov)

**The State of TN is an Equal Opportunity Employer**